

THE NOTTINGHAM BOAT CLUB

RULES

- 1) THE NAME of the Club shall be 'THE NOTTINGHAM BOAT CLUB'.
- 2) THE COLOURS of the Club shall be royal blue and gold.
- 3) THE CLUB shall be affiliated to the Amateur Rowing Association.
- 4) THE CLUB shall consist of a President, Vice Presidents, Life Members, Ordinary Members, Concessionary and Country Members, Associate and Coxswain members, and Honorary Members.
- 5) MANAGEMENT of the Club shall be vested in the Committee which shall comprise the President, Chairman, Captain, two Vice Captains, Secretary, Treasurer, Bar Secretary, Entries and Membership Secretary, and Club Steward (any two of these positions with the exception of the President and the Captain may be filled by one person). In addition there shall be up to five other Committee Members, all of whom shall be elected at the Annual General Meeting. All members of the Committee will be over 18 years of age. Five members of the Committee shall form a quorum.
- 6) The Committee shall have the power to:-
 - a) Appoint an Assistant Treasurer. Such appointment shall not add to the total number of the Committee and shall not carry a vote on the Committee;
 - b) fill a vacancy, should a vacancy on the Committee occur, for any reason;
 - c) issue any orders it considers necessary to regulate the use of the Club property and it shall have full control and management of the same;
 - d) make, alter or suspend Bye-Laws and a copy of the Bye-Laws shall be displayed in the Boathouse at all times;
 - e) suspend a Member (for a period not exceeding four weeks) for a breach of the Rules, Bye-laws or for objectionable behaviour;
 - f) strike a member off the Club Register for non-payment of the annual subscription;
 - g) delegate the management of the Spooner Fund to a Committee known as the Spooner Fund Committee.

Cheques drawn on the current and deposit accounts of the Club shall be signed by two people who can be any two of the Treasurer, Captain or Secretary.

- 7) THE SPOONER FUND is the net amount received from the sale of the painting by Arthur Spooner. It shall comprise not more than six persons of which four should be past or present members of the Club who shall be elected by the Members at the Annual General Meeting to serve for a period of six years subject to retirement of office. The Spooner Fund Committee shall provide annual audited accounts to the Committee who shall provide copies to the members at the Annual General Meeting. Any cheques drawn on the Spooner Fund account shall be signed by one member of the Spooner Fund Committee and counter signed by the President and Treasurer of the main Committee.
- 8) MEMBERSHIP of the Club – the Committee shall assess the annual subscription at the end of August of each year. The Club membership comprises the following categories of members:-
 - a) ORDINARY MEMBERS - Candidates for admission to the Club as Ordinary Members shall submit to the Membership and Entries Secretary a prescribed written application form for consideration by the Committee.
 - b) LIFE MEMBERS - are Ordinary Members who have paid, prior to 27th September 2000, twelve annual subscriptions in full. They retain all the privileges of an Ordinary Member. After 27th September 2000, all Ordinary Members who have paid twelve annual subscriptions in full shall be considered Life Members continuing to pay annual subscriptions for as long as they continue to use the Club facilities. All Members who were eligible for Life Membership prior to 27th September 2000, and who pay annual subscriptions will continue to do so.

- c) CONCESSIONARY MEMBERS - shall be less than eighteen years of age or bona fide students in full time education. They shall be eligible for a fifty percent reduction in the annual subscription. Application for this type of membership is made in the same way as for Ordinary Membership but applicants less than eighteen years of age shall have the application form counter-signed by a parent or full time guardian.
- d) COUNTRY MEMBERS - shall reside at least twenty-five miles away from the Club or have a restricted use of the Club facilities. As of 27th September 2000, the Committee will accept no new applications for this type of membership and this membership will cease to exist when the final remaining member of this category has left the Club.
- e) ASSOCIATE AND COXSWAIN MEMBERS - must belong to a rowing organisation affiliated to the Club or be a coxswain. They must be proposed by the officer in charge of rowing or the secretary of the relevant rowing organisation, on the membership application form and then approved by the Committee. They may represent the Club in competition but have no voting rights or interest in Club property. They may use Club equipment only with the express permission of the Committee.
- f) HONORARY MEMBERS - The Committee shall invite any person whom it wishes to honour to become an Honorary Member and, on receiving their written acceptance, shall elect them. Honorary Members shall not acquire any voting rights or any interest in Club property. They may use Club equipment only with the express permission of the Committee.
- g) VICE PRESIDENTS - Existing Vice Presidents shall be eligible for re-election at the Annual General Meeting. Any Member nominated for addition to the list of Vice Presidents must be a Life Member of the Club. The nomination must first be submitted to the Committee who, if they approve and the nominee signifies willingness to accept, shall add the name to the list of Vice Presidents to be submitted at the following Annual General Meeting.

The total number of non-Ordinary Members shall not exceed one quarter of the total membership. Members in categories a), b), c), d) and g) are entitled to ONE vote at any general meeting of the Club.

- 9) SUBSCRIPTIONS shall be paid either by standing order of twelve monthly instalments, or in full within fourteen days of being elected a member. A member shall not be entitled to use any of the Club property while overdue with their subscription.
- 10) NO MEMBER who has been struck off the Club register for non-payment of subscriptions shall be eligible for re-election until all subscriptions outstanding at the date of being struck off have been paid.
- 11) NO MEMBER shall acquire any interest in Club property until they have been an Ordinary Member for three years, and all their subscriptions have been paid in full.
- 12) ANY MEMBER wishing to resign shall tender their resignation in writing to the Membership and Entries Secretary who shall acknowledge receipt in writing) on or before the 1st October 2000 in any year or they shall become liable for that year's subscription.
- 13) MEMBERS may invite visiting rowers but no one visitor may be invited more than three times in any one season. They shall always be introduced to an Officer of the Club and they shall not use Club boats and equipment unless they are qualified to do so.
- 14) CHILD PROTECTION – In accordance with the ARA's policy and rules relating to Child Protection Procedures the Committee shall appoint:-
 - a) A Junior Organiser who has gained one of the ARA's Coaching Awards to be responsible for the Club's Juniors on a day to day basis.
 - b) A separate and senior 'person in charge' to whom concerns or allegations regarding inappropriate treatment of Juniors may be made. It will be their duty to understand the requirements of the ARA's Child Protection Procedures and to act on them as necessary. They must also ensure that there is a well established complaints procedure and that parents and children have the relevant information and easy access to it.

- 15) AN ANNUAL GENERAL MEETING of Members shall be held at least once every year, and not more than fifteen months must elapse without a General meeting. The Annual General Meeting shall be held on such date as shall be fixed by the Committee for the purpose of receiving reports from the Captain and Committee relating to the preceding year's activities, together with a statement of accounts for that year certified by the Auditor. The election of Officers, Committee and Auditor for the following year will take place. Nominations for these positions must be displayed on the Club Notice Board and the list will be closed on the day before the meeting. Any business for discussion, which does not appertain to the foregoing, shall be dealt with at an Extra-Ordinary General Meeting. The auditor shall be a qualified professional accountant. His appointment shall be recommended by the Committee and subject to approval by the Members at the Annual General Meeting.
- 16) NOTICE of the Annual General Meeting shall be sent to every Member at least seven days before the Meeting.
- 17) NO NEW RULE shall be made nor shall any Rule be rescinded nor amended except with the consent of two thirds of the Members present and voting at a General Meeting and each Member shall be informed of the intention to make alterations by notice convening the meeting.
- 18) NOTICE of any desired alteration in or addition to the Rules must be given to the Secretary in writing by the Member wishing to propose the same, and the matter shall be dealt with at the discretion of the Committee, subject to the provisions of Rule 19.
- 19) EXTRA-ORDINARY GENERAL MEETING. The Secretary shall call an Extra-Ordinary General Meeting when directed by resolution of Committee. Any ten Ordinary Members or one fifth of the Members which ever is less, desiring a General Meeting to be convened for a special purpose shall all sign a requisition addressed to the Secretary, and such a requisition shall be brought before the Committee within 14 days of receipt. Should the Committee be unable to deal with the points raised to the satisfaction of the Members making the requisition, the Secretary shall convene an Extra-Ordinary General meeting for the purpose of discussing and dealing with the contents of the requisition. Every Member shall be advised of the Meeting and the nature of the business to be brought forward. No other business shall be transacted beyond that stated on the requisition.
- 20) NOTICE of any Extra-Ordinary General Meeting shall be sent to every member at least seven days before the meeting.
- 21) EXPULSION – An Extra-Ordinary General Meeting called for this purpose shall have the power to expel any Member who has made themselves generally objectionable or whose conduct is thought to be derogatory to the prestige or interests of the Club. Two thirds of the Members present and voting at such a meeting must be in favour of such a course. No Member shall be expelled until they have first been requested by the Committee to resign.
- 22) THE CLUB BAR shall be controlled by the Committee through the Committee's Bar Secretary and who shall appoint suitable members from the Committee to assist him in his duties. They shall render an Account to each Committee Meeting.
- 23) PERMITTED HOURS for the sale of intoxicating liquors in the Club shall be, on every day except Christmas Day, the general licensing hours for the area. On Christmas Day the permitted hours shall be noon to 3:00pm and 7:00pm to 10:30pm.
- 24) VISITORS. Each Ordinary Member of the Club may invite up to 4 visitors per occasion. Such bona fide visitors shall be allowed to purchase intoxicants during permitted hours. The Visitors Book must be signed and counter-signed.
- 25) IN ACCORDANCE with section 49 Licensing Act 1964, there may be admitted to the Clubhouse persons who are not Members of the Club or guests of such Members, for the purpose of formally organised functions, and persons who are not Members of the Club admitted in connection with such functions may consume on the premises intoxicating liquor in the same way as it may be supplied to Members PROVIDED THAT the number of such functions in any one year shall be limited to twelve, and the holding of such functions must be notified in writing in advance to the Clerk of the Justices and to the Police. All such persons must sign the Visitors Book on entry.

